

Sk8 Bay Figure Skating Club Board Meeting Agenda

July 26, 2023

Mission Statement: To provide a friendly, supportive, and healthy environment to foster one's love for skating.

Meeting called to order at 7:02 pm immediately followed by a walk-through of the Olympic ice arena to review locations where scaffolding and spotlight placement would best be placed for efficiency and clarity.

Attendance: Lynne Greathouse, Brett Greathouse, Jodi Schulz, Gigi Negron(on phone), Jan Karr, Nancy Morrow, Melanie Black

Consent Agenda

Motion to approve was made by Lynne, seconded by Brett.

Gift certificate from the Garber Athletic Association Fundraiser has been turned in.

Homemade cookies were delivered to rink staff in appreciation for their assistance with the Spring Exhibition.

Insurance policies for the club and rink have been printed and are in the policy manual. The cost of this is a benefit of being a registered club with USFS.

Volunteer gifts have been distributed.

Approve ice schedule 2023-2024.

23-24 Season Full Club members: 37 Associate members: 10 (Membership retention 76%)

23-24 Coach compliance: All coaches have submitted their credentials and signed their contracts for the next fiscal year.

23-24 Policy book updates were completed by Lynne.

Gift of belts went over well. Since black and blue belts are not as visible on dark clothing, they were remade with orange and yellow elastic. Extra belts are in the second drawer of the filing cabinet.

Punch cards carry over problem was resolved with EntryEeze. Should work properly June of 2024.

Jodi turned in the 2023 Annual Report to the LARA Michigan Corporations Division.

On July 12, 2023, the price for LTS Membership was changed to \$18 in EntryEeze to reflect an increase in price from LTS USA.

The Christmas Exhibition will not be a storyline per Melanie.

Approve minutes from the Annual Meeting.

Old Business

- Feedback from Spring Exhibition: Photos by Brady Kenniston were appreciated. Baked goods were good fundraisers for the raffle.
- Melanie Black was voted in as Director: (Term expires Annual Meeting 2024).

- Test session August 11, 2023: Due to the low numbers showing interest, cost of mileage and time for Judges for so few skaters, this Test Session was canceled. This Session will be changed to General Ice and the next Test Session is scheduled for February 2024.
- LTS Update from Melanie
 - Aspire is going to be offered as a package and sessions. We can have a limit on the number of skaters enrolled and have a waitlist.
 - There is interest in an American Doll Skate in the Fall.
 - Melanie discussed building up advertising for this fall including Instagram, Facebook and Mlive.
 - New software for LTS registration is available. Melanie and Lynne have a meeting with a sales person to find out more information.
 - Discussion on positive attitudes and personal attention when greeting skaters and their families.
 - Keep the flyers area filled. Text Gigi or Melanie if fliers are running low.
 - LTS registration table needs to be staffed at all times. Who will staff the table and if they should be Skate Safe Certified is under consideration.
 - Melanie discussed the possibilities of utilizing Kurt Browning and/or Aliss Cznyi for Skating Clinics with 50-60 skaters and 4-5 hours ice time.
 - We will be updated on Instructor Clinics with USFS so that our Instructors and others may attend.
 - We will ask Tara about having flyers for LTS trial sessions to hand out at Birthday Parties. They will sign a waiver.
 - Melanie is working to build a cooperative relationship with the hockey program.
- Treasury Update:
Jodi presented **Sk8 Bay Budgets** from 2022 - 2023 and 2023 - 2024 with itemizations of Expenses and Revenue showing Actual and Budgeted numbers.

New business

- Board members signed board member agreements, conflict of interest forms, and verified email addresses.
- Of the Chair positions that were open: Brett accepted Membership, Nancy accepted SafeSport, and Lynne will continue Skater Recognition.
- Skater Recognition will continue including spotlight bulletin board updates, monthly birthday celebrations, longevity appreciation, Skater Recognition Event, and send offs to competition.

- Non-profit vs. Profit was discussed and as we are community focused, it was determined for the best interest of our club, we will remain Non-Profit. Most skating clubs are tax exempt, a few are for profit or foundations, per USFS. Our purpose and mission are not for profit. When the rink was built it was built with the community in mind "A kid on the ice is not in hot water." Board voted unanimously to keep Sk8 Bay FSC at tax-exempt status.
- Aspire membership is a new type of membership offered for \$40 per year by LTS USA. It allows for low level testing and competition. It does not interfere with Introductory Membership with USFS. The board voted to add it to next years' membership choices.
- Potential Purchases were discussed. All were agreed for necessity to impact our payment to the county with the choice of splitting purchases into seasons where needed the most. Underlined items were given high priority to order so that pipe and drape preparation can be completed. Items that are not underlined will be ordered after the start of Fall LTS sessions.
 - Spotlights (1 or 2?) (Sweetwater ` \$700 each)
 - Extension cords for rope lights and spotlights, 100 ft (3 or 4 x \$45)
 - Hose reel for 300 feet of rope lights (\$100-200)
 - Quick change stall (\$40/ PopUp Pod/Amazon)
 - Casters(wheels) for pipe and drape (8 x 17 = \$136)
 - Wood for pipe and drape base "dolly" (\$100)
 - Spring pins for pipe and drape base (\$39 for 12)
 - Don't need more pipe and drape, just need to arrange it differently.
 - Dry erase board for easel (\$40, 24 x 36, markers and eraser)
- Choose date for Annual Meeting 2024: Since contracts need to be reviewed the first three weeks in March, we chose March 22, 2024 at 5:30 PM and will ask for ice time from 4:00 to 5:20 PM.
- Refresh logo/Pin Contest: There was only one drawing submitted and Kim will add some color to it and we will choose from the variety at the next board meeting.
- Refresh club jackets: We will ask Sandlot to use the new logo on new jackets which will be offered to new members and if current members would like to change, they may purchase a new one.
- We will ask Brady for Photography services for the Christmas Exhibition.
- Concern about sharing ice: We will be changing the Associate Member Agreement for next year and possibly give our Sk8 Bay members more ice time.
- Meeting was adjourned at 9:21 PM with a motion by Lynne and seconded by Brett
- Next Meeting will be Wednesday, September 13, 2023 at 7:00 PM.